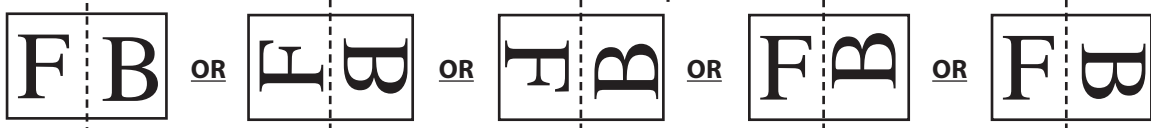


### CUSTOMER PRE-FLIGHT CHECK LIST

- Did you supply a dummy
  - Color Proof?
  - Color Seps?
- Is document size correct?
- Are there bleeds, are they set up to bleed properly? (1/8" beyond crop marks)
- Are the files in set up in the right page sequence?
- Right amount of pages for booklet, newsletter? (divisible by 4)
- If booklet/newsletter are page #s correct (in right spot, right side on right hand pages, etc)?
- Bookletized? (printer's spreads)
- Is file orientation accurate for two sided back-up?
 



OR   OR   OR   OR   OR
- Does the file color separate properly?
  - CMYK?
  - Spot color? (pms &/or black)
- Are all fonts supplied?
- Are they not stylized?(forced bold, etc. using the stylization palette)
- Are all images supplied?
- Are the supplied images the correct dpi?
 

(photos 150-300dpi) (line art & type 800-1200dpi)

  - Do you want to be notified if they are not?
- Has all text (copy) been proofed?
- Are the gripper margins correct? (3/8" space on edge for press gripper)
- Has the proof been approved by customer (if freelance)?